

COMMONWEALTH OF MASSACHUSETTS

DISTRICT COURT  
DOCKET NO. \_\_\_\_\_

\_\_\_\_\_, ss.

\_\_\_\_\_  
Plaintiff(s)

v.

\_\_\_\_\_  
Defendant(s)

**CONCILIATION REPORT**

- \_\_\_ 1. **CONCILIATION WAS CONDUCTED ON** \_\_\_\_\_.
- \_\_\_ 2. **ADDITIONAL TIME:** The parties have requested additional time to complete the conciliation process and the case is now scheduled for further conciliation on \_\_\_\_\_, 20\_\_\_\_.
- \_\_\_ 3. **SETTLEMENT:** The case has been settled.
  - \_\_\_ A Stipulation of Dismissal is to be filed on or before \_\_\_\_\_, 20 \_\_\_\_.
  - \_\_\_ Agreement for Judgment is to be filed on or before \_\_\_\_\_, 20\_\_\_\_\_.
- \_\_\_ 4. **NO SETTLEMENT:**
  - A. The case is ready for trial: \_\_\_ By Jury \_\_\_ Jury-Waived
  - B. Witnesses: Plaintiff \_\_\_\_\_ Number of witnesses for Plaintiff  
Defendant \_\_\_\_\_ Number of witnesses for Defendant
  - C. Estimated length of trial: \_\_\_\_\_
  - D. The case is **NOT READY FOR TRIAL** for the following reason(s):
- \_\_\_ 5. **THE PARTIES AGREE TO THE FACTS SET FORTH IN THE ATTACHED, SIGNED STIPULATION.**
- \_\_\_ 6. **REMAINING MATERIAL ISSUES TO BE RESOLVED:** The following material issues remain to be resolved at trial:

**WE THE UNDERSIGNED HEREBY give permission to Cape Mediation to file this Conciliation Report with the Court and to notify the Court of the information contained here.**

**Conciliator**

**Conciliator**

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

**Plaintiff(s)**

**Defendant(s)**

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

**Attorney for Plaintiff(s)**

**Attorney for Defendant(s)**

Sign \_\_\_\_\_  
Date: \_\_\_\_\_

Sign \_\_\_\_\_  
Date: \_\_\_\_\_